

Dear Infant and Junior Parents, Carers & Staff

To maintain the safety of all children and adults when they're on the school grounds, we have reviewed our car park access times and between the hours of **08:30 to 08:50** and **15:10 to 15:30** access to the car park will not be permitted to either staff or parents unless prior permission has been granted AND a permit provided. I'm sure you can appreciate that these are our busiest times of day for children movement around the school area and ensuring their safety is paramount. If you believe that you are entitled to a permit, even if you have already been issued one, then please complete the following form; <https://forms.office.com/e/cXKFA9TRQZ> by Friday 26<sup>th</sup> January. New passes will be issued for use from *1<sup>st</sup> February 2024*, after which date any existing passes will no longer be valid.

Please note that the car park is ONLY open to parents who are accessing our wraparound care either before 08:00 or after 16:30.

Thank you for your co-operation with this.

Sian Hosmer,  
Headteacher, Crofton Hammond  
Infant School

Lorraine Phillips,  
Interim Headteacher, Crofton Hammond  
Junior School