

Lunchtime Supervisory Assistants

Closing date: 11/11/2022 at 12:00 (interview date on 16/11/2022)

Contract/Hours: Fixed Term (initially until 31/08/2023), Part-time

Salary Type: Support Staff

Salary Details: Grade A (potential grade C to support SEN children)

Hours of Work: 7.5 hours per week, term time only

Location of Role: Crofton Hammond Infant School

Job/Person Summary

We are currently seeking two lunchtime supervisory assistant to join our happy school. The successful candidate will be enthusiastic, reliable and keen to support the school community. There may also be opportunities to support children with specific medical and learning needs for the right candidate. This would be a good introduction for someone looking to move into the role of a Learning Support Assistant.

Duties will include

- Supervising children in the lunch hall (or if eating in their classrooms) and when playing outside on the playground, play areas and field
- Supervising and engaging with children on the playground. Encouraging positive play and listening to children
- Administrating simple first aid (training will be provided)
- Being aware of health and safety to ensure a safe environment for all

The successful applicant will need to:

- Be part of a team, communicate positively with children and other adults
- Enjoy working with children and small teams of adults
- A good time keeper
- Support children whilst they eat their lunch and promoting healthy eating
- Be reliable and consistent in promoting good behaviour and the values of the school
- Ensure the safety and welfare of children at all times

Application Procedure

If you enjoy working with children and feel this job is for you, we would very much like to hear from you. Application forms and further details are available by emailing the school at adminoffice@croftonhammond-inf.hants.sch.uk or via the vacancy page on our website.